



Devon and Cornwall Archery Society

The Roy Skipper Trophy for Tournament Organisers

Notes for the Tournament Organiser

If you wish to put yourself forward for the Roy Skipper Tournament Organiser's Trophy please provide 3 copies of this form to the Judge of the Day at your Tournament, together with a stamped addressed envelope addressed to the DCAS County Secretary.

If the Judge of the Day is a member of your own club then please do not ask them to assess you, ask another Judge to handle the assessment.

The Trophy is awarded based on an Open Tournament only, and you may only submit one application for each year. If you are organising more than one open shoot during the year then please select the one that you wish to be assessed against.

You will receive copies of the completed assessment forms sent to you by the County Secretary. The archers' assessment forms will have the name of the assessing archer deleted for anonymity.

The presentation of the Trophy will take place at the DCAS Annual General Meeting held in November.

Notes for the Judge of the Day

Three copies of the form should be completed, one by you and two by two Senior archers, not from the host club, competing on the day. Please select two appropriate archers at the beginning of the day and ask them to complete the forms and return them to you at the end of the day. When you have completed the post-Tournament questions please return all three forms to the DCAS Secretary in the envelope provided.

You are encouraged to consult with other Judges at the Tournament before giving your points. Similarly the assessing archers are encouraged to consult with other competing archers before giving their points.

Against each question please award points from 1 to 5, with 1 being 'unsatisfactory' and 5 being 'outstanding' – points of 1 or 5 should only be awarded if you truly feel that the performance on that item was substantially worse or better than what you would consider to be the norm.

Copies of the assessment forms will be provided to the Tournament Organiser by the County Secretary. The archers' assessment forms will have the name of the assessing archer deleted for anonymity before sending to the TO.



Devon and Cornwall Archery Society

The Roy Skipper Trophy for Tournament Organisers

Organiser:			
Tournament:		Club:	
Tournament Status:		Date:	

This is an assessment by Judge or Archer (please circle as appropriate)

Against each question please award points from 1 to 5, with 1 being 'unsatisfactory' and 5 being 'outstanding' – points of 1 or 5 should only be awarded if you truly feel that the performance on that item was substantially worse or better than you would consider to be the norm.

Questions for both Judge and Archer assessors:

- | | | |
|----|--|----------------------|
| 1 | Was the entry form available in adequate time before the event? | <input type="text"/> |
| 2 | Was the entry form clear on rounds available, refreshments, facilities? | <input type="text"/> |
| 3 | Was the entry form clear on details such as Judges, directions to the venue? | <input type="text"/> |
| 4 | Was the target list available in adequate time before the day? | <input type="text"/> |
| 5 | Was an up to date target list clearly available on the day? | <input type="text"/> |
| 6 | At assembly was the information given clear, understandable and adequate? | <input type="text"/> |
| 7 | Were the Judges introduced clearly? | <input type="text"/> |
| 8 | Was the working party available quickly when required? | <input type="text"/> |
| 9 | Were the score sheets well designed and easy to use? | <input type="text"/> |
| 10 | Was the Tournament Organiser available and approachable during the shoot? | <input type="text"/> |
| 11 | Were the final results available in good time at the end of the day? | <input type="text"/> |
| 12 | Were the award presentations clear, and dignified without being too slow? | <input type="text"/> |
| 13 | Did you feel welcome at the Tournament? | <input type="text"/> |
| 14 | Would you come again to this shoot, or another at the same Club? | <input type="text"/> |

Questions for the Judge assessor only:

- | | | |
|----|--|----------------------|
| 15 | Were you asked to judge the shoot in adequate time before the event? | <input type="text"/> |
| 16 | Were you offered your expenses, and did you feel that the offer was genuine? | <input type="text"/> |
| 17 | Were the results published within one week after the event? | <input type="text"/> |
| 18 | Were the published results adequately detailed and clear? | <input type="text"/> |

For archers' assessments all below this line will be deleted by the County Secretary before copying to the TO.

Assessment by (print name): _____

Signed: _____

Date: _____