



# Devon and Cornwall Archery Society

## Minutes of Committee Meeting held on 22 November 2020

Committee members present: Phil Gillbanks, Sally Sandoe, Karen Williams, John Poyner, Ann Gillbanks, Julia Hadley, Sophie Twigg, Scott Williams, Andrew Parkinson, Emma Martyn, Tim Pratt and Paul Callaway

The meeting was held on line using Go To Meeting conferencing

### **1 Minutes of last Committee Meeting** **Action**

Minutes of the meeting of 10 October 2020 were agreed

### **2 Matters Arising**

The latest draft of the equipment policy has been circulated to the committee. Phil pointed out not all the equipment is stored in waterproof boxes. Phil thanked Emma for all the work she had done to put the policy together.

Next steps were agreed to be the development of a role profile for the new role of Equipment Officer. TBA

### **3 Chairman's Report**

Phil noted not much to report, we have returned to a national lockdown, we don't know what the situation will be on 2 December when this is reviewed but expect Indoor Archery to be extremely limited. Looks like it will be a very bleak winter as far as the sport is concerned.

### **4 Secretary's Report**

- 4.1** Since our last meeting there has been a considerably ramping up of my workload in work and having spent all day in front of a screen I haven't been able to carry on into the evening. The change in working from a variety of activities to all computer based work with fewer breaks has had an impact on my ability and I'm sure everyone else's to manage emails and reports outside of work time.

In my opinion we have to consider seriously how many meetings we need going forward and not just keep having them because it is easy to on line. It is massively increasing the work in my role in particular .

Number of meetings in the last year:

9 DCAS usually 3 between AGMs including this one and the clubs

9 GWAS usually 3 between AGMs

- 4.2** In addition more work is being cascaded out from AGB, Club and county secretaries are now responsible for ensuring the virtual portal is updated with more information on a more regular basis. I don't think this is a bad thing and I expect it will lead to AGB having more accurate information and a sense of direct control over that information for clubs, but we have to recognise it is an addition to the work of club secretaries.

Now Tournament Organisers and other roles are starting to be recognised on the portal, more committee members are no doubt going to gradually be drawn into to this as well.

- 4.3** I have had a phone update from AGB in relation to our questions about Brixham Archers membership structure. Helen Smedley called and spoke to be ostensibly to find out if they had paid any affiliation to the County, which I confirmed I understood they had. She went on to confirm to me that AGB's position is clear that split clubs are not allowed. That clubs must sign to say all shooting members of the club are AGB members. She confirmed that there has been no exemption made for any club and therefore that the claims South Wilts have made that they have been allowed permission to go down this road by the governing body are not true.

I have asked Helen to put this in an email to me, I haven't received that yet, she has however confirmed that having reported our concerns to AGB they will now take this up with Brixham and South Wilts.

**4.4** AGM

18 members registered in addition to committee members  
10 clubs will be represented if all join

Nominations received for

Nomination for Paul Callaway - Treasurer  
Nominated by Jimmy Sandoe seconded by Scott Williams

Nomination for reelection of the existing committee enbloc  
Neil Bancroft and Paul Callaway

Sally Sandoe President  
Phil G Chair  
John Poyner Vice President and Vice Chair  
Karen W Secretary  
Ann G Tournament Organiser  
Julia Hadley Judges Rep  
Sophie Twigg Junior Rep  
Andrew Parkinson County Coaching Officer  
Scott Williams Records Officer

Andrew Hoyle - Senior Team Manager  
Nominated by Tim Pratt and seconded by Karen Williams

- 4.5** Website has been being managed by Scott Williams since revamp - should this continue?

Webmaster - Scott Williams  
Tim nominated; Emma seconded

No nominations received for

Public relations officer was Emma Martyn  
Safeguarding officer was Karenza Ingram

Emma Martyn volunteered to take on Safeguarding

Public Relations Officer to be put to the AGM

- 4.6** Only one question raised in advance of the AGM, by Declan of Tamar Valley Archers re a record of which clubs are open, which clubs remain closed, which clubs are open to visitors/associate members.

I will address the answer in my report to the AGM because this links to the work I have done to keep in contact with clubs. I agree this would be useful, but it is likely as soon as we had collected the relevant data and publicised it it would be out of date.

But in principle I still think the suggestion is a good idea, and my recommendation will be that clubs ensure the link we have for them on the DCAS website to the clubs' website or social media is the most appropriate page so that archers can see if they are open to members, visitors, are accepting enquiries from potential members etc.

**5 Treasurers Report**

Affiliations are about a third down, probably due to lack of indoor shooting.

**6 County Coaching Officer**

A number of webinars are going to be put on for coaches. Andy will circulate details to them and mention in his report at the AGM.

**7 Any Other Business**

- 7.1** Assuming tournaments can go ahead in 2021, the committee considered where the Outdoor County Championships should be held. These alternated between Exmouth and Redruth on the Sunday of their August open shoots. The 2020 DCAS Champs would have been at Exmouth, but had to be moved to a virtual completion due to Coronavirus restrictions.

It was agreed that the 2021 DCAS County Champs should take place at Exmouth in 2021 if possible.

- 7.2** Andrew Hoyle is willing to run a virtual winter champs based on a frostbite round. Committee to consider details early in new year. AG/TP/  
AH  
Agreed in principle Ann will liaise with Tim and Andrew when circumstances allow.
- 7.3** Sally thanked the committee for all the work being done to keep meetings and archery going through these difficult times.

Dates of Meetings for 2021:

Agreed as suggested - 23 January, 24 April, 11 September, 21 November AGM

Minutes recorded by Karen Williams

Accepted as a true record by