DEVON & CORNWALL ARCHERY SOCIETY

CONSTITUTION AND RULES

Revised 28th November 2004

GENERAL PROVISIONS

1. The Society shall be called the Devon and Cornwall Archery Society, hereinafter referred to as "The Society" or DCAS.

2. The Society shall be recognised as the administrative body of Archery within Devon, Cornwall and the Isles of Scilly and its object shall be the encouragement of Archery in all its forms other than bowhunting.

3. The Rules of shooting of the Grand National Archery Society [GNAS] and of the Federation Internationale de Tir a l'Arc [FITA] shall be accepted as the shooting regulations of the Society. Archery Clubs or similar organisations shall not include in their regulations any provisions which conflicts with those of the Society.

4. The postal address of the Society shall be that of the Honorary Secretary or such other address that may be decided by the Committee from time to time.

5. The funds and property of the Society shall be vested in the Chairman, the Honorary Secretary and the Honorary Treasurer for the time being as Trustees of the Society. All monies received on behalf of the Society shall remain the property of the Society and there shall be no distribution of such funds among the Members. In the event of the Society ceasing to exist, all Challenge Trophies and any remaining assets of the Society shall be handed over to the Trusteeship of the Grand Western Archery Society, *[GWAS].*

5a In the event of an affiliated club ceasing to exist any remaining funds [after all its debts have been cleared] together with any Club Trophies shall be deposited with the Society. Any money including accrued interest will be held in trust by the Honorary Treasurer for a period of five years. After this time, the money will be used for general purposes within the Society and any Trophies used for awarding by the Society at County Events. In the event of the same Club reforming within the aforementioned five years, all Trophies together with the funds held in trust including accrued interest are to be returned to that Club. All decisions concerning this shall be at the discretion of the DCAS Committee.

6. The Accounts of the Society shall be audited annually on the 30th September by Auditors elected at the previous Annual General Meeting unless otherwise agreed by the Committee on the recommendation of a Qualified Accountant by the incumbent Treasurer.

7. The Constitution of the Society shall not be rescinded or amended except by a two thirds majority of Members actually present at the Annual General Meeting or Extraordinary General Meeting convened for that purpose.

8. Detail of any proposal to amend the Constitution of the Society or changes in Annual Fees shall be notified to the Hon.Secretary at least one month before the next Annual General Meeting or Extraordinary General Meeting convened in accordance with Clause 30.

MEMBERSHIP

9. There shall be four classes of Membership of the Society
   a) Senior Associate
   b) Junior Associate
   c) Honorary
   d) Individual

10. Any Archery Club properly constituted within the area administered by the Society shall be eligible for affiliation to the Society. A Member of any Club affiliated to the Society shall become an Associate Member upon payment of the required subscription. Senior Associate Members shall be entitled to vote at General Meetings of the Society.

11. Any person resident in the area administered by the Society having attained the age of 18 years shall be eligible for Individual Membership of the Society, and shall be entitled to vote upon payment of the required subscription.

12. Any person, whether resident in Devon and Cornwall or not, whom the Society may wish to honour may be elected as an Honorary Member at a General Meeting.

13. All Members of the Society shall accept, without reserve the jurisdiction of the Society, and shall conform to such conditions, rules and regulations as may be determined from time to time by the Society.

14. If, in the opinion of the Committee, any Member or Affiliated Club shall have been guilty of conduct which makes it undesirable that such Member or Affiliated Club should remain a member of the Society, the Committee may expel or suspend such Member or Affiliated Club without being called upon to state their reasons except to the party concerned, who shall have the right of a hearing.

15. No archer may hold any of the Championships or Titles of the County unless he or she has been a member of the Society for a minimum period of six months immediately prior to the Championship in which he or she wishes to shoot. For members of H.M. Forces, the qualifying period shall be three months, provided they affiliate as soon as possible after moving into the County and subject to the discretion of the County Committee.

16. The Society shall award a badge or similar emblem to all Archers who represent the Society in Inter County competitions.

17. Members' subscriptions or rates of affiliation shall be determined from time to time by the Committee and ratified at a General Meeting of the Society. Notifications of proposals to alter such fees shall be given to Clubs as in Clause 8 of this Constitution. All subscriptions shall become due no later than 31st August of each year. A 5% rebate may be made to clubs submitting subscriptions by the above date subject to GNAS ruling. Dates may vary according to GNAS rulings and shall be advised by the DCAS Committee. The subscription of Members joining a Club after the 1st May, or as advised by GNAS shall be due on the date of joining but forwarded to the Hon. Treasurer with the Annual Subscriptions. A receipt should be issued by the Club to substantiate payment.

18. The management of the Society shall be vested in the Committee.

19. The Committee shall consist of :-
    The President
    The Chairman
    The Vice Chairman
    The Honorary Secretary
    The Honorary Treasurer
    The Tournament Secretary
    The County Coaching Organiser(s)
    The Records Officer
    The Public Relations Officer
    The 2 Representatives to GWAS Council ,1 being the County Secretary
    The Representatives to GWAS Specialist Committees including – Target, Coaching, Field, Flight/Clout, Judges, Junior & Shooting.
    The Web Master

20. In addition to the Committee, the Society may elect Vice President(s).

21. A Sub-Committee of three persons to select any team to represent the Society shall be elected.

22. All Committee members shall be elected at the Annual General Meeting. Nominations shall be forwarded to the Hon.Secretary together with the nominee's approval at least 14 days before the meeting. In the event of nominations not being received by the due date, nominations may be taken from the floor at the Annual General Meeting. If the nominee is unable to be present at the Meeting, his or her willingness to serve shall be submitted in writing.

23. Five members of the Committee shall form a quorum.

24. The Committee shall meet at least twice a year.

25. The Committee shall co-opt members for special requirements and they shall be entitled to vote in the General Committee upon matters relevant to the purpose for which they were co-opted.

26. The Committee may appoint sub-Committees as required, delegating to such sub-Committees executive power within defined limits. The Chairman of such sub-Committees shall be a member of the main Committee and not a co-opted member.

27. In case of emergency an Executive Committee consisting of the Chairman, Hon. Secretary and Hon. Treasurer who shall have full power to act on behalf of the Committee, consulting where necessary with other Committee Members. Such action shall be minuted and signed by the Executive Committee as soon as possible. Wherever appropriate the minuted action shall be reported to the Committee.

GENERAL MEETINGS

28. The Annual General Meeting of the Society shall be held in the Autumn. Not less than 21 days' notice shall be given in writing and sent to all Club Hon. Secretaries. The responsibility for informing all other members shall devolve on Club Hon.Secretaries.

29. The business of the Annual General Meeting shall include inter alia,
    a) Reports by the Chairman and Hon.Secretary
    b) Report by the Hon.Treasurer and presentation of the Audited Accounts of the previous Financial Year.
    c) Reports by the Tournament Secretary, County Coaching Organiser, Records Officer, P.R.O., and GWAS Representatives.
    d) The election of Officers, Committee Members, Vice President(s) and Selection Sub-Committee for the ensuing 12 months.
    e) Matters arising from Clause 8 and 17.
    f) Any other business relevant to the Society. Items shall be submitted in writing and dealt with at the Chairman's discretion insofar as time allows.

30. The Committee shall, at the request of not less than four affiliated Clubs, call an Extraordinary General Meeting. The request and reasons for such Extraordinary General Meeting shall be deposited with the Hon. Secretary at least 14 days clear before the date of such meeting which shall be called in accordance with Clause 28.

31. There shall be no voting by proxy.

31a The Chairman of any meeting shall be entitled to a casting vote only, which may be withheld at the Chairman’s discretion.

OTHER PROVISIONS

32. The Society's Challenge Trophies shall be returned at the request of the Tournament Secretary duly engraved, the cost of engraving being borne by the Society.

33. Society's Field Shoots shall be confined to the period from 1st October to the 1st April.

34. All Field Shoots organised by the Society shall be under GNAS or FITA Rules.

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Clause 17 Amended after AGM 24th November 2002
Many amendments after AGM 28th November 2004
Timothy Pratt April 2005-b.