



Devon and Cornwall Archery Society

Minutes of the Annual General Meeting held on 23 November 2014

At Yelverton Memorial Hall, meeting opened at 2.00pm with John Poyner in the Chair.

Members present: from retiring Committee Sally Sandoe, John Poyner, Paul Callaway, Jane Forrow, Judith Brelsford, Ann Gillbanks, Estelle Edwick and John Russell, together with 26 other Senior members representing 12 clubs.

Apologies for absence: Phil Gillbanks from retiring Committee, and from 11 other members.

1 Minutes of the 2013 AGM

The Minutes of the 2013 AGM had been previously circulated and were taken as read. They were accepted as a true record by show of hands and a copy signed as such by John Poyner.

2 Matters Arising

No matters were raised as arising from the Minutes of the 2013 AGM.

3 Chairman

John Poyner had no report to make as Chairman, referring the meeting to the Officers' reports.

4 Secretary

John Russell read his written report as Secretary, as attached hereto.

5 Treasurer

5.1 Paul Callaway tabled Annual Accounts, and read his written report as Treasurer, as attached hereto.

5.2 There being no further questions a proposal that "the Annual Accounts be accepted" was passed unanimously by show of hands.

6 Tournament Secretary

6.1 Ann Gillbanks read her written report as Tournament Organiser, as attached hereto.

7 Coaching Organiser

Judith Brelsford read her written report as Coaching Organiser, as attached hereto.

8 Juniors Representative

John Russell read his written report as Juniors Representative, as attached hereto.

9 Records Officer

Jane Forrow reported that 234 DCAS record claims had been accepted over the last year, which is about twice the number for the previous year. The majority of these were for hitherto unclaimed records.

10 Judges Representative

10.1 In Phil Gillbanks' absence John Poyner congratulated him on passing his assessment to become a National Judge then read his written report as Judges Representative, as attached hereto.

10.2 From the floor Tim Pratt referred to the comments on dress regulations in Phil's report and noted that the Archery GB Rules Committee will be reconsidering the

dress regulations, so any member with comments should send them to Graham Potts.

11 Public Relations Officer

- 11.1 Estelle Edwick reported that 3 editions of the DCAS newsletter had been issued this year – the third being available to members at the AGM.
- 11.2 Reports are also being provided to local newspapers around the two Counties. Estelle cannot check whether anything gets published, so asks if members can let her know if reports on archery appear in their local press – or, indeed, if they don't.

12 Presentations

- 12.1 Sally Sandoe as President presented a number of County Record certificates, and medals for the DCAS Summer Postal League.
- 12.2 The Roy Skipper Tournament Organiser's Trophy was presented in absentia to Ron Harper of Barnstaple Archers, based on assessment of the Barnstaple Archers 3rd Open shoot.

13 Election of Committee

- 13.1 The following members were elected to the Committee for the forthcoming year, each by show of hands:
- | | | |
|--------------------------|---|------------|
| President | Sally Sandoe | re-elected |
| Chairman | John Poyner | re-elected |
| Vice-Chairman | no nomination and post left vacant | |
| Secretary | Jane Forrow nominated from the floor and elected by show of hands | |
| Treasurer | Paul Callaway | re-elected |
| Tournament Secretary | Ann Gillbanks | re-elected |
| Coaching Organiser | Malcolm Grant nominated from the floor and elected by show of hands | |
| Juniors Representative | John Russell | re-elected |
| Records Officer | Judith Brelsford nominated from the floor and elected by show of hands | |
| Judges Representative | Phil Gillbanks | re-elected |
| Public Relations Officer | Estelle Edwick | re-elected |
| Rep to GWAS Council | John Poyner | re-elected |
| | (A second post of Rep to GWAS Council is held ex-officio by the Secretary.) | |
| Senior Team Manager | although not a Committee post the appointment of Jimmy Sandoe as Senior Team Manager was endorsed by show of hands. | |

- 13.2 Mike Byrnes proposed a vote of thanks to all Committee members for their service over the past year, which was passed by acclamation.

14 Any Other Business

- 14.1 A comment was made from the floor that some clubs find it difficult to shoot the Warwick Summer Postal during the month of September. A request was made to consider running the 5 months of the league from April to August rather than from May to September. The Committee will consider the adjustment.
- 14.2 John Poyner drew members' attention to the packs of humorous note cards printed

DCAS

by GWAS available to purchase.

- 14.3 John Poyner gave a summary of the Archery GB awards system available to recognise contributions to archery by volunteers, and asked those present to give thought to nominating those worthy of recognition.

There being no other business the 2014 Annual General Meeting of the Devon and Cornwall Archery Society closed at 4.00pm.

Minutes recorded by
John Russell
Secretary

Accepted as a true record by

Secretary's Report to the Annual General Meeting 2014

I've now completed four years as Secretary of DCAS. Compared to my predecessor, who devoted very many years to the Society, that isn't a very long time. Nevertheless I will not be standing for re-election at this AGM. In my defence, I have been doing two jobs, as Secretary and Junior Rep, so that adds up to a few more years! I will be happy to continue as Junior Rep, and maybe with only doing one job I'll be able to do it better!

Other than that there's really not much for me to report : the Society has continued to function, we've tried to make improvements in what we offer to our members, and as Secretary I've tried to keep Club Secretaries informed of those improvements.

Can I just mention that Grand Western (GWAS) is currently without a Regional Secretary. If you are able to volunteer some of your time – or know somebody who is – then Chris Hassall would love to hear from you. He will not be hearing from me.

John Russell
November 2014

Treasurer's Report for DCAS AGM**23 November 2014**

A quick run through the Accounts:

Headline

- Accountant's Report from Francis Clark LLP, Exeter (page 1): Review only- not an audit
- Opening balance from last year (page 2 bottom left) £35,627.37
- This year's closing balance (bottom right) £34,575.86
- The difference between these two produces a deficit of £1,051.51
- The summaries of our activities immediately above show surpluses on Tournament activities, Coaching and Junior activities and a deficit on General activities. Let's look at these in a little more detail on page 3.

Detail

- 4 broad categories of income & expenditure
 - ❖ General (funded mainly by Senior Affiliations)
 - ❖ Tournaments (self-explanatory)
 - ❖ Coaching (covering squad sessions and Coach training courses)
 - ❖ Juniors (funded by Junior Affiliations)
- General –we purchased new strip for our County Team this year; in the form of Polo shirts that they can shoot in, instead of jackets. We have about £500 worth of shirts left to carry forward to next year. Additionally, we spent over £1k supporting our County Team at the National Intercounties at Lilleshall this year – and very well they did.
- Tournaments - £136.04 profit (more detail in the Tournament Officer's report). A more detailed breakdown is included on page 4 which you can refer to later.
- Coaching – Surplus £164.06. Level 1 Course (run by Malcolm Grant) broke even, as expected. Senior squad turned a profit which will be rolled back into Senior Squad training in the future.
- Junior – Surplus £98.91. Junior coaching sessions were run through the winter and most of the summer (and still we made a profit!). We must continue to use the money in the Junior Fund for the benefit of Juniors – whilst they are still Juniors!

Overall

- A good result again this year in terms of our finances, our membership and participation levels for our sport.
- Let me talk a bit about our Membership levels:

2013-14	Snr	1038	(PY 956)	This represents an 8% increase
	Jnr	324	(PY 252)	
	Uni	230*	(PY 109)	*Includes Exeter Uni – missing PY
		<u>1592</u>	<u>1317</u>	

This time last year

2014-15	Snr	725	504	# I've not had Plymouth Uni yet
	Jnr	216	138	
	Uni	<u>144[#]</u>	<u>140</u>	
		<u>1085</u>	<u>782</u>	

- May I express my thanks to Francis Clark for reviewing the Accounts.
- We have £34K+ in the bank, so I won't be recommending any increase in County Affiliation fees.
- I commend these Accounts to the Members for acceptance.
- Any questions?

Paul Callaway
Hon Treasurer to DCAS

Tournament Secretary's Report – DCAS AGM - 23 November 2014

This is my first report as Tournament Organiser and I am pleased to say that on the whole the weather was kind to us this summer and entries to the tournaments that I have run have continued on a steady basis, and it is encouraging to see some new faces at the events.

There have been some losses on some of the tournament venues this year which have been as a result of venue hire/other expenses and the factoring in of medals awarded. This will be addressed in the next year by an increase to the entry fees.

I would like to thank Yelverton Bowmen for hosting the Indoor Championship at YMCA Kitto this year and also to Judith Brelsford for undertaking the Tournament Secretary job which enabled me to ease into my role this year.

I would also like to thank Tim Pratt of Exmouth Archers and Jon Bouch of Redruth Archers for tournament organising the two DCAS FITA stars which were shared with DCAS, (with the County Championships being incorporated at Redruth). And also thanks again to Tim and Exmouth for including the DCAS Field Championship within their open Field Tournament.

I would like to thank Exeter Company of Archers for hosting Grand Day, Brixham Archers for hosting Autumn Gold and Newquay Bowmen for hosting the DCAS Clout Championships.

With regard to Grand Day, I need to make special mention and record thanks to Mike Byrnes who, after many years, said goodbye to his Field Captain duties in the 2 way longbow competition this year. I'm sure that Mike will be missed.

Update on trophies, as you know a working party reviewed the trophies and many were refurbished/renamed for different tournaments last year. This has proved to be quite a mammoth task and as a result no trophies were awarded at Autumn Gold. This means that I will continue the review of trophies this year and may contact you to request early return of your trophies to facilitate this.

Ann Gillbanks

Juniors Rep's Report to the Annual General Meeting 2014

Over the last few years the number of our Juniors active on the tournament circuit has been a lot less than it used to be, perhaps partly because of the cost of travel. Nevertheless, for the Junior Intercounties match this year we had an improving depth of talent to choose from and were able to field a stronger team. DCAS came third out of the four counties, although if only recurves and compounds had counted then DCAS would have been second – it was in barebow and longbow that we were relatively weak. In fact we were only able to find one longbow archer out of the two allowed – and he had only moved to longbow a couple of months before! One area where we were outstanding was in presentation – our new County shooting uniform made quite an impact and was widely admired.

The selection of the team was as usual based on scores shot in open competitions. I'd like to thank Jane Forrow who did the work on the selection committee of pulling those scores together.

After much debate all year between the four County Junior Reps we agreed changes to the format of the Junior Intercounties. The match this year was shot as Metric rather than the traditional Bristol rounds. Additionally next year, 2015, the GWAS Regional Junior Championships will separate from the Somerset Championships and instead will take place as a combined event together with the Junior Intercounties. Hopefully this will help to reverse the recent poor attendance at the Championships. The combined Junior Championships and Intercounties will be hosted by each County in turn, and in 2015 will be hosted by DCAS at Exmouth.

The County Junior Coaching days ran once a month last winter and will do so again this winter. These coaching sessions are open to junior archers at all levels. We use the techniques and drills used by the Performance Unit and Regional Academies to build a sound foundation but we are probably not as 'dry' as the Academy, recognising that for kids the hard work does also need to be fun. And also recognising that kids who cannot dedicate themselves to reaching the Olympics also deserve support in reaching their own aims. We currently support about 16 kids, but we could take a few more if you have Juniors in your club who are prepared to put a bit of work into improving.

I would really like to thank the coaches who regularly give their time to these sessions, that's particularly Malcolm and Paul from Brixham and Sue and Keith Hawkesford. Thanks guys!

Finally I must mention Ellen Cosh from Barnstaple. At the Junior National Outdoor Championships in July, Ellen won the Ladies FITA (WA1440) round as an Under-18 on the Saturday and came third in the Bristol 2 on the Sunday. Well done Ellen!

John Russell
November 2014



DCAS: Income and Expenditure Account

Year from 1 October 2013 to 30 September 2014

	INCOME		EXPENDITURE
<u>General Activities</u>			
Income as analysed	£4,582.23	Expenditure as analysed	£6,032.75
	£4,582.23	Loss -£1,450.52	£6,032.75

	INCOME		EXPENDITURE
<u>Tournament Activities</u>			
Income as analysed	£2,919.92	Expenditure as analysed	£2,783.88
	£2,919.92	Surplus £136.04	£2,783.88

	INCOME		EXPENDITURE
<u>Coaching Activities</u>			
Income as analysed	£3,610.00	Expenditure as analysed	£3,445.94
	£3,610.00	Surplus £164.06	£3,445.94

	INCOME		EXPENDITURE
<u>Junior Fund Activities</u>			
Income as analysed	£1,136.00	Expenditure as analysed	£1,037.09
	£1,136.00	Surplus £98.91	£1,037.09

TOTAL INCOME	£12,248.15	TOTAL EXPENDITURE	£13,299.66
Deduct	-£13,299.66		£13,299.66
Excess Expenditure over Income	-£1,051.51		

<u>OPENING BALANCES</u>		<u>CLOSING BALANCES</u>	
Main Account	£2,782.84	Main Account	£2,273.56
Tournament Account	£2,084.60	Tournament Account	£2,980.23
Dev Loan to Barnstaple (£2,500 less £1240 Repaid)	£1,260.00	Dev Loan to Barnstaple (£2,500 less £2,080 Repaid)	£420.00
Jnr Loan for Equipment (1) (£300 less £225 Repaid)	£75.00	Jnr Loan for Equip (1)	£0.00
		Jnr Loan for Equip (2) (£300 less £150 Repaid)	£150.00
Scot. Widows (DCAS)	£26,790.23	Scot. Widows (DCAS)	£26,876.96
Tournament Medal Stock	£1,805.45	Tournament Medal Stock	£1,151.61
Tournament Merchandise	£829.25	Tournament Merchandise	£723.50
Balances B/F	£35,627.37	Balances C/F	£34,575.86
	(1/10/13)		(30/09/14)
	£34,575.86		£34,575.86



DCAS: Income and Expenditure Account
Analyses for the Year from 1 October 2013 to 30 September 2014

GENERAL ACTIVITIES

1 October 2013 to 30 September 2014			
	INCOME		EXPENDITURE
Senior County Affiliation Fees	£4,225.00	Committee Expenses	£987.78
Interest received	£86.73	Room Hire Committee Meetings	£98.00
Sale of DCAS Stars & Roses	£48.00	Engraving & County Bars	£184.76
Newsletter Advertising	£60.00	Records Certificates	£88.44
Insurance Refund	£20.00	Insurance	£225.50
		International Grant	£100.00
		Intercounties	£262.28
		County Polo shirts	£2,350.00
		GWAS Council Travel	£44.88
		Internet Service Provider - Website	£24.00
		Postage & Stationery	£84.11
		Coaching Grants	£342.50
		National Intercounties at Lilleshall:	
		Entry (6 Teams x £93)	£558.00
National Intercounties		Travel (18 x £30)	£540.00
Camping (recovered)	£142.50	Camping (recoverable)	£142.50
	<u>£4,582.23</u>		<u>£6,032.75</u>
		Loss	-£1,450.52

TOURNAMENT ACTIVITIES

1 October 2013 to 30 September 2014			
	INCOME		EXPENDITURE
Postal League Entries	£601.50	Postal League medal costs	£161.25
DCAS Tournament Entries	£2,021.50	Shoot expenses	£1,782.24
		Medals awarded	£492.59
Merchandise sales	£79.22	Cost of merchandise sold	£103.72
Other Incomings: GWAS R/S Refunds	£185.00	Cost of merchandise written off	20.25
Other	£32.70	General T/O Expenses	£223.83
	<u>£2,919.92</u>		<u>£2,783.88</u>
		Surplus	£136.04

COACHING ACTIVITIES

1 October 2013 to 30 September 2014			
	INCOME		EXPENDITURE
Senior Squad	£620.00	Senior Squad: Venue & Equipment hire	£210.00
		Travel	£247.52
Paignton Level 1 Coaching Course	£2,760.00	Paignton Level 1 Coaching Course	£2,758.42
Additional Level 1 Candidate	£230.00	Refund to Broadhempston	£230.00
	<u>£3,610.00</u>		<u>£3,445.94</u>
		Surplus	£164.06

JUNIOR FUND ACTIVITIES

1 October 2013 to 30 September 2014			
	INCOME		EXPENDITURE
Junior County Affiliation Fees	£606.00	Junior Passes	£61.25
Junior Squad (Sept to Apr)	£530.00	Junior Coaching events: Venue + Equi	£724.00
		Travel	£174.06
		GWAS Junior Intercounties: Entry	£40.00
		Travel Grants	£37.78
	<u>£1,136.00</u>		<u>£1,037.09</u>
		Surplus	£98.91

