



# Devon and Cornwall Archery Society

## Minutes of the Annual General Meeting held on 24 November 2013

At Yelverton Memorial Hall, meeting opened at 2.00pm with John Poyner in the Chair.

Members present: from retiring Committee Sally Sandoe, John Poyner, Chris Vitali, Paul Callaway, Phill Carder, Jane Forrow, Judith Brelsford and John Russell, together with 29 other Senior members representing 13 clubs.

Apologies for absence: Peter Fairbrother from retiring Committee, and from 4 other members.

### 1 Minutes of the 2012 AGM

The Minutes of the 2012 AGM had been previously circulated and were taken as read. They were accepted as a true record by show of hands and a copy signed as such by John Poyner.

### 2 Matters Arising

No matters were raised as arising from the Minutes of the 2012 AGM.

### 3 Chairman

John Poyner had no report to make as Chairman, referring the meeting to the Officers' reports.

### 4 Secretary

John Russell read his written report as Secretary, as attached hereto.

### 5 Treasurer

5.1 Paul Callaway tabled Annual Accounts, and read his written report as Treasurer, as attached hereto.

5.2 A question was raised from the floor as to why tournament merchandise sales are shown at a loss. Paul explained that merchandise stock has been very slow moving and Committee decided that it should be marked down to clear.

5.3 A further question was raised as to whether the Committee has defined a safe level of reserves. Paul assured the Meeting that current reserves are at a very safe level against current commitments.

5.4 There being no further questions a proposal that "the Annual Accounts be accepted" was passed unanimously by show of hands.

### 6 Tournament Secretary

6.1 Judith Brelsford read her written report as Tournament Organiser, as attached hereto, and tabled a draft tournament programme for 2014.

6.2 Margaret Byrnes asked TOs to consider sending out tournament entry forms to clubs by post, and believed that the cost would be more than paid for by additional entries.

6.3 Colin Holmes raised for discussion the question of whether any club has tried charging an increased late entry fee to discourage late entries. Some discussion as to how useful this would be. Noted that Redruth charge a late entry fee.

### 7 Coaching Organiser

Phill Carder read his written report as Coaching Organiser, as attached hereto.

## **DCAS**

### **8 Juniors Representative**

John Russell read his written report as Juniors Representative, as attached hereto.

### **9 Records Officer**

Jane Farrow read her written report as Records Officer, as attached hereto.

### **10 Judges Representative**

10.1 In Peter Fairbrother's absence John Poyner commented that Peter has stood down as a National Judge. Di Harris has stood down as Regional JLO and Phil Gillbanks has taken on that role.

10.2 A question from the floor noted the shortage of Judges and asked if, in the absence of a Judge, a field captain can officiate at non-record status open shoots. John Poyner advised that Club open non-record status events can be controlled by field captains. Anything higher, ie record status or County or higher events, must be controlled by an appropriately qualified Judge.

### **11 County Team Colours**

Estelle Edwick explained to the Meeting that, following requests from some members of the County Team, the Committee had considered the County Team uniform (County Colours). The intention was to change the County Colours from a jacket as at present to a shooting shirt. A survey had been taken of existing Team members and the clear consensus was a preference for a short-sleeved polo shirt. An illustration of the proposed shirt was shown, and comments invited from the floor.

A range of comments were made both for and against the change and including retaining the jacket as an optional extra to the official polo shirt Colours. Chris Vitali summarised the discussion by saying that the main need is for Colours that can be shot in, whereas jackets are nice but secondary.

John Poyner confirmed that the comments made would be considered by Committee.

### **12 County Development Coordinators**

The Meeting was advised that Malcolm Grant for Devon and Sean Ellis for Cornwall have been appointed as County Development Coordinators to act as development contacts between clubs, the Development Team at Lilleshall, and the County Sports Partnerships. Sean was unable to attend the Meeting, but Malcolm introduced himself and explained something of his role.

### **13 Presentations**

13.1 Sally Sandoe as President presented a number of County Record certificates.

13.2 The Roy Skipper Tournament Organiser's Trophy was presented to Judith Breilsford in recognition of her success in reinstating the County Clout Championships after a gap of many years.

### **14 Format of County Championships**

14.1 John Russell put forward a proposal from the Committee that, in view of the congestion in the tournament programme, to avoid clashes with other major tournaments, and also to position the County Championships as an event that would attract more of the best archers in the County, the County Championships would be shot as a WA 1440 round (FITA), hosted as one day of an established two day event. If the proposal was approved the intention would be to approach Redruth and Exmouth with the view of alternating the Championships between the

Redruth August Double FITA and the Exmouth August FITA weekend.

- 14.2 An active discussion ensued. Comments made from the floor included:
- Margaret Bynes spoke of the long tradition of shooting a York/Hereford, and opposed what she saw as turning our backs on grassroots archers to pander to the elite.
  - Colin Holmes supported Margaret and added that we are an English Society and should shoot the top English round for the Championships. Also that the change to a FITA would lose an opportunity to gain the Rose Awards.
  - Karen Williams commented that Juniors had been excited by the Olympics and we need to build on that excitement, not look back to tradition.
  - Jimmy Sandoe said that for him the issue wasn't so much a preference for FITA over York as the difficulty in finding a club prepared to host the Championships and looking for a format that made it attractive and viable.
  - Malcolm Grant pointed out that even with the Championships as a FITA there were still a good number of York/Herefords available in the County to gain Roses.
  - Wendy Medhurst commented that Juniors shouldn't be overbowed and Juniors who can only just make the longest distance are more comfortable shooting a Metric where 3 dozen will be poor rather than a Bristol where 6 dozen will be poor.
  - Kenny Hosegood remarked that he could count 6 archers in the room who would shoot a double FITA but wouldn't shoot a single day York.
- 14.3 After discussion the proposal was put to the vote and passed by show of hands, with votes For the proposal 26, Against 6, Abstain 2.

## **15 Election of Committee**

John Poyner thanked Chris Vitali, Phill Carder and Peter Fairbrother who were standing down from the Committee and not standing for re-election, Chris Vitali in particular for his many years of service to the Society.

The following members were elected to the Committee for the forthcoming year, each by show of hands:

President	Sally Sandoe	re-elected
Chairman	John Poyner	re-elected
Vice-Chairman	no nomination and post left vacant	
Secretary	John Russell	re-elected
Treasurer	Paul Callaway	re-elected
Tournament Secretary	Ann Gillbanks nominated from the floor and elected by show of hands	
Coaching Organiser	Judith Brelsford	elected by show of hands
Juniors Representative	John Russell	re-elected
Records Officer	Jane Farrow	re-elected
Judges Representative	Phil Gillbanks	elected by show of hands
Public Relations Officer	Estelle Edwick	elected by show of hands, expanding her previous role of Newsletter Editor
Rep to GWAS Council	John Poyner	elected by show of hands (A second post of Rep to GWAS Council is held ex-officio by the Secretary.)
Senior Team Manager	although not a Committee post the appointment of Jimmy Sandoe as Senior Team Manager was endorsed by show of hands.	

**16 Any Other Business**

Chris Vitali made a general observation and plea, that the lack of volunteers willing to step forward and serve on the Committee will have a serious impact on the ability of the Committee to continue to manage the services provided by the Society.

There being no other business the 2013 Annual General Meeting of the Devon and Cornwall Archery Society closed at 5.00pm.

Minutes recorded by  
John Russell  
Secretary

Accepted as a true record by  
*Original signed by John Poyner at 2014 AGM*

## **Secretary's Report to the Annual General Meeting 2013**

There's not much to report as Secretary, I've carried out the usual collection of administrative tasks, with other good people doing the work.

One of the things I've tried to do, which I regard as one of the most important, is to keep Club Secretaries informed via my e-mailed notes of what we've been doing. I may be biased but I think some of the things we offer, which I try to tell you about, are quite interesting and potentially useful to you and your clubs. But I do get the feeling sometimes that in some cases the information doesn't get to the people who might be interested, that it gets to the Secretary and goes no further. Somebody once said that Secretaries should be conduits, not taps! But, of course, if you're here then you heard about the AGM, so maybe that doesn't apply to your club.

Earlier this year the Archery GB Development Team, together with the County Sports Partnerships, conducted seminars in Cornwall and in Devon. These seminars outlined the support available to clubs to help with development, funding, participation and growth. They were very useful as a starting point, but to ensure that this information continues to be there at the time when clubs realise how they can benefit from it two County Development Coordinators have now been appointed, in Cornwall and in Devon.

The role of the CDC is to put clubs in touch with the opportunities for club development that are available through the AGB Development Team or from the County Sports Partnerships. There's a separate CDC for each of the two counties in DCAS because of that link with the separate County Sports Partnerships, the Cornwall Sports Partnership and Active Devon. The CDCs are part of the Archery GB Development Team, but are also both co-opted onto the DCAS committee. The CDC in Cornwall is Sean Ellis, and the CDC in Devon is Malcolm Grant. They'll say a bit more about what they hope to achieve just before the tea-break, then you have the opportunity to collar them during the tea-break.

John Russell  
November 2013

I'm going to start off this year by talking about our Affiliation numbers – this is our reason for being in existence: the archers. They are the life-blood of our sport and the more we increase our numbers, the more participation in the sport increases.

<u>Seniors:</u>	As at 30 September 2012	891	
	Lost (i.e. did not re-affiliate)	<u>(239)</u>	That's 26.8%
		652	
	New members in Y/E 30/9/13	<u>413</u>	That's 38.77% of our membership with under a year's experience
	As at 30 September 2013	<u>1065</u>	That's 19.5% increase over the year

Well done to all the Clubs who have increased their membership to achieve this figure.

<u>Juniors:</u>	As at 30 September 2012	198	
	Lost (i.e. did not re-affiliate)	<u>(95)</u>	That's 48%
		103	
	New members in Y/E 30/9/13	<u>149</u>	That's 59.13% of our membership with under a year's experience
	As at 30 September 2013	<u>252</u>	That's 27.3% increase over the year

This brings our Junior figures back to where we were two years ago – still with some way to go to reach our highest historic Junior membership figure, but we're now well on the way.

Now to the Accounts:

You should all have sight of a copy of the Annual Accounts, which have been the subject of independent review by Accountants: Francis Clark, Exeter. Their report is attached.

Page 2: Summary of Activities, Opening & Closing Balances:

- Bottom left, second page – opening balances as at 1 October 2012 (typo) £32,322.30
- Bottom right, second page – summary of the closing balances for the period £35,627.37
- The difference between these give us our profit of £3,305.07 for the year (PY £2,213.96).
- Left hand side – Income over the period £14,789.07, split into 4 broad categories: General, Tournament, Coaching and Juniors – more detailed analysis is on the third sheet, which we will come to later.
- Right hand side – Expenditure over the period £11,484.00, split into the same 4 broad categories.
- The difference between incoming and outgoings is the surplus of £3,305.07. *Compared to £2,213.96 Previous Year*
- Most of this increase in our profits comes from additional Affiliations (Seniors up from £3,973.50 PY to £5,393.50 this year)

A word about some of the other items on this sheet:

- Development Loan to Barnstaple Club - £2,500 advanced last year: now nearly half repaid, still with £1,260 to come back.
- Loan to a Junior to buy equipment now virtually repaid.
- New medal stock £1,519.20 will last us some time and will gradually be allocated to shoots.
- Old medals £286.25: a bit of a mish-mash left which will be used to cover Postals, etc in the main.
- Merchandise very slow moving – Judith will have something to say about this as part of her report.

Now into the detail on Page 3: Analysis of Income & Expenditure. Some points to pick up:

- I've already mentioned the increase in this year affiliation fees over last year; that's a brilliant result for us (not only in terms of income but also in terms of participation).
- This year saw the introduction of a National Intercounties shoot at Lilleshall, which the County partly funded. I'll answer any specific questions about that later.
- I'll let Judith tell you all about the Tournament element – there's a more detailed analysis on page 4. Overall the Tournament surplus is up on last year: £507.01 this year v. £146.82 PY.
- Coaching undertook a Level 1 Training course (at Totnes, led by Jacqui Wakeley) which virtually broke even.
- We have seen some activity on the Junior Account this year with coaching events being organised by John Russell. It's good to see us spending some money on the Juniors.

- I will not 'steal any more thunder' from the Tournament, Coaching & Junior Officers who can each talk about items within their bailiwick, but I would like to thank Judith Brelsford for the preparation of Accounts covering the Tournaments.
- Overall, I think we have had a very successful year in the face of a pressing financial and economic climate. We have made a surplus again this year. My view is that we should be prepared to see our reserves reduce, as we put money and effort into supporting our Clubs within the County.
- I am not recommending any increase in the County Affiliation fees.
- I commend these Accounts to the membership for acceptance.

**Any questions?**

**Paul Callaway**  
**Hon Treasurer to DCAS**

## **Tournament Secretary's Report ~ DCAS AGM 24<sup>th</sup> November 2013**

This is my last report as Tournament Secretary and I am pleased to say that over the last 12 months DCAS tournament entries within the two counties have increased by 71 plus we had 24 entries at the DCAS Clout Championships which were resurrected in September.

I should like to thank Tim Pratt of Exmouth Archers and Jon Bouch of Redruth Archers for tournament organising the two FITA\*s which were shared with DCAS. I would like to thank St Austell Bay Archers for hosting the DCAS Indoor Championships, Exeter Company of Archers for hosting Grand Day, Bowmen of the Tors for hosting the Autumn Gold and Newquay Bowmen for hosting the DCAS Championships and the DCAS Clout Championships. Without the help of these clubs the DCAS tournaments wouldn't happen.

Thanks are due to Megan Wilshaw for running the Winter Postal League once again and thanks in advance to Simon Slade who is taking over for the 2013/14 season.

I have started to organise the indoor county championships at the YMCA Kitto Centre on 24<sup>th</sup> February as bookings needed to be made before this meeting. I am prepared to continue as TO for this shoot unless the new Tournament Secretary wants to take over. The entry forms will be out shortly.

Thanks to the archers who have returned their DCAS trophies, most are back now, and a soon small work party will be looking at them to check, re-allocate and generally re-furbish them.

My last thanks are to Jane Forrow for her help during the last 12 months.

During 2013 several tournaments were cancelled due to poor entries, the DCAS committee decided that our shoots would go ahead whatever the situation and that I would accept late entries. This is a situation which Clubs just cannot risk and so once again please can we stop this increasing problem by encouraging new archers to support the smaller local shoots and especially encourage everybody to enter by the closing date!

Judith Brelsford

CCO'S Annual report 2013

Firstly I would like to thank the DCAS committee for their support during the time I have been CCO also the coaches that have helped with running the courses over the past few years. I will be available to help whoever replaces me into the job and support them as much as I can.

In conjunction with the RCO and other CCO'S on the 31<sup>st</sup> of August a seminar was run in Exeter on Lloyd Browns drills and skills initially there were sixteen places available but we ended up with twenty coaches attending, this seemed to go down well and was very useful.

We currently have one level one course running in north Devon (Estelle Edwick acting as course administrator). We are looking for Mentors for the twelve candidates, If you can help out we would be looking for level 1 coaches or above to take this on.

There is interest in courses running in Cornwall and in Brixham. I am not aware of dates or potential costs as yet there is a lead time of Four months to book the coaching staff from archery GB. We are still short on level 2 / county coaches, If any of you are interested please contact the CCO.

Renewals I have been fighting through the renewal procedures. For level one coaches as the course is now open to non GNAS /AGB members there is no longer a requirement for CPD points. So a renewal for a level one coach consists of filling out the renewal paper work from the web site one form listing what coaching you have been doing. And the other is a list of people that the CCO can contact to verify the work is being done.

The biggest problem is getting people to reply to communications from the course that ran in Exeter I have had only TWO renewals and one lady who has decided not to continue due to health reasons which means that we have lost five coaches . The only good news is that two of the level ones have now qualified as level Two coaches

Jimmy Sandoe Senior team manager has asked that I mention a couple of things.

There have been three senior team coaching sessions the first in St Austell and two in Brixham. The second should have been in St Austell but there was a double booking and Brixham stepped in at the last minute so it could still go ahead. These sessions are run by two county coaches supported by local coaches. Jimmy has been asked if there are more spaces available but if there are too many the coaching is less effective.

Also clubs have been asking him how to get coaches to go to their clubs. If clubs want coaches to go to them please contact the CCO who will try to arrange for coaches there will obviously be a cost implication for transport costs for the coaches. Please remember the coaches are volunteers and do need time to shoot themselves.

Again thanks to the committee for their support see you all on the shooting line .  
Phill Carder

## **Juniors Rep's Report to the Annual General Meeting 2013**

Over the last couple of years the number of our Juniors active on the tournament circuit has been significantly less than it was a few years ago. This year, for example, there were no Juniors from DCAS shooting at the Junior National Outdoor Championships!

Nevertheless some successes were achieved by those few Juniors who continued to compete:

- Alex Rowe was 2<sup>nd</sup> as an Under-14 at the JNIC in December.
- Jess Luck achieved a very unusual 'double' - being selected to shoot in both the Junior County Team and the Senior County Team in the same year! She was also selected for the County Team shooting at the National Intercounties at Lilleshall.

Having said that, selecting the team for the Junior Intercounties was a bit more interesting than it was last year – this year we did actually have to make a selection! Last year we were having to press-gang kids into the team who had not shot a competitive score in the year, but this year we had the applications to choose from, at least in recurve. So maybe things are looking up!

The selection was made on the basis of scores shot in open competitions and I'd like to thank Jane Forrow who did such a good job on the selection committee pulling those scores together.

The Junior Intercounties reverted this year to being separate from the Regional Junior Championships – maybe explaining why the Regional Junior Championships was so poorly attended. Although we were fielding a stronger team than last year, so were the other counties – except for Dorset & Wilts who failed to field a team at all – and we finished in third place. There has been quite a bit of muttering since then about the format of the Intercounties and about the composition of the teams and I'll be meeting with the other County Junior Reps to find a format that we can all agree to support.

Six Juniors attended the induction day in July for the AGB 2013-14 Talent Programme, aimed at qualifying for admission to the Regional Academy in 2014. Four of those archers benefit (hopefully benefit!) from support they receive by regularly attending our County Junior Squad sessions.

The County Squad sessions continue to run once a month, now at a venue in Exeter. These coaching sessions are open to junior archers at all levels. As well as the kids aiming for the Regional Academy we have others who have been shooting for less than a year. Although we use the techniques and drills used by the Performance Unit to build a sound foundation we are probably not as 'dry' as the PU, recognising that for kids the hard work does also need to be fun. If you have Juniors in your club who haven't heard about the County Junior Squad coaching or you wonder whether its suitable for them – it is! I would really like to thank the coaches who regularly give their time to these sessions, that's particularly Malcolm and Paul from Brixham and Sue and Keith Hawkesford. Thanks guys!

John Russell  
November 2013

I am delighted to report a fantastic year, especially for the ladies.

Every change of season presents an opportunity to beat previous records and this year some have been claimed by archers relatively new to the sport, across all age groups and bow styles.

A staggering 92 County Records have been claimed since the last AGM, including many new records from the addition of the two Barnstaple shoots: a Vegas Round and the Spring Warwicks.

Ladies 31 claimed Records, Gents 17, Junior Ladies 15 and Junior Gents 12. Additional claims for 3 Masters Gents and 14 Masters Ladies complete the numbers.

Of these, 36 were forwarded to GWAS as Regional claims, and several others confirmed or pending ratification as UK (National) Records. An increase in claims for Barebow and Longbow records has been apparent again this year.

Regarding claims: if you wish to claim a GWAS (Regional) record in addition to a DCAS (County) Record then BOTH completed forms need to come to me; I ratify and forward the appropriate claims. Time constraints of 4 weeks for DCAS claims and 3 months for GWAS still apply.

Jimmy Sandoe and I effected County Team selection for Seniors and John Russell and I for Juniors with cross checking and input throughout the year and my thanks to them for all their hard work.

Thanks also must go to Colin Holmes for the idea and implementation of the DCAS Star and Rose Awards and for looking after the administration since the inception many years ago. I agreed take over the responsibility for these awards in August 2013, when Colin indicated a wish to hand it on to someone else.

During the year I have been able to visit most tournament locations across the county, either to shoot or support and what a pleasure and a privilege it has been.

*Jane Forrow*